

## Outside Special Processor (OSP) quality clauses

Quality Note #1: Supplier's Quality System shall be in compliance AS9100, ISO 9001, or approved by Triplett Machine.

Quality Note #2: Supplier shall have NADCAP approval for special processes such as, but not limited to, heat treating, welding, soldering, plating, cleaning and non-destructive testing, unless otherwise specified by Triplett Machine.

Quality Note#3: In the Event of any non-conforming material during processing, OSP vendor is to immediately contact Triplett Machine Purchasing for disposition.

Quality Note#4: Supplier Corrective Action. All non-Conformances associated with supplier's process will trigger a Discrepant Material Report. If a Supplier Corrective Action Report (SCAR) is required, the Supplier will have 30 days to submit a corrective action plan to TMC for review and approval by Quality Manager. Any corrective action not completed in 30 days, the Quality Manager will issue a corrective action to the corrective action owner(s) for any corrective action past due. The Quality Manager will review all corrective actions and their effectiveness. After this review, if the corrective action(s) are deemed to be ineffective, the Quality Manager will issue a corrective action to the corrective action owner(s) due to the corrective action being ineffective.

Quality Note#5: Supplier Production Validation. Supplier's Production equipment, tools and programs shall be validated prior to use and maintained/inspected periodically according to documented procedures. Validation prior to production use shall include verification of the first article produced to the design data/specification. Procedures and, or records shall be submitted to TMC upon request.

Quality Note#6: Certificate of Compliance must be sent with all shipments. Job numbers must appear on all packing slips and Certifications.

Quality Note#7: "RIGHT OF ENTRY" The supplier shall allow Triplett Machine, its customers, and regulatory authorities to review and verify the quality system, records, and facilities at any level of the supply chain involved in this order. The right to inspect any or all work included in this order is also reserved at any level of the supply chain involved in this order.

Quality Note#8: Changes in product. Supplier shall notify Triplett of changes in product and or process definition and obtain buyer's written approval of definition change prior to delivery of changed product.

Quality Note#9: HANDLING OF PARTS" by OSP Vendors per Triplett Machine Work Instruction WIMF-15-02 section 7.0-7.5:

7.1] The OSP vendor will inspect the parts upon receipt; any damage will be reported to Triplett Machine Purchasing as soon as the parts are received. Triplett Machine's Purchasing Manager will be contacted with any discrepancies with a shipment, who then will inform the vendor a disposition.

7.2] The OSP vendor will process the parts through their facility with no part on part contact.

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7.3] The OSP vendor will inspect the parts after the OSP process for any damage that may have occurred. Any dings, nicks, or other damage that has occurred will be immediately reported to Triplett Machine's Purchasing Manager. The OSP vendor will then be instructed what the next step shall be taken.

7.4] Upon final inspection of the parts, the OSP vendor will place the parts in bins or trays. If the parts are too large to fit in bins or trays, the vendor will pack the parts on skids or in boxes. THERE MUST NEVER BE ANY PART ON PART CONTACT, WHEN RETURNING PARTS TO TRIPLETT MACHINE. The parts will be packed to return to Triplett Machine to ensure parts will not be damaged during transportation.

7.5] Triplett Machine receives the parts in from OSP vendor; an in-coming inspection will be performed. If any damage has occurred the OSP vendor will be issued a CAR per PR-14. If the parts need be fixed the OSP vendor will be notified, which may include shipping the parts back to the vendor for rework.

Quality Note#10: Purchase order Due Date is the expected in house date at Triplett Machine.

Quality Note#11: International Traffic in Arms Regulations (ITAR), Export Administration Regulations (EAR)

9.1 WARNING - This document contains technical data whose export is restricted by the Arms Export Control Act (Title 22, U.S.C., Sec 2751, et seq.) or the Export Administration Act of 1979, as amended (Title 50, U.S.C., App. 3401 et seq.) Violations of these export laws are subject to severe criminal penalties.

9.2 Export-controlled information may be disseminated only to U.S. citizens or immigrant aliens (Green Card holders).

Quality Note #12: All records associated with this order needs to be retained 25 years minimum at any level of the supply chain involved in this order.

Quality Note #13: Supplier shall establish and maintain controls which seek to prevent the purchase and delivery of Suspect and Counterfeit Parts to Triplett Machine.

Quality Note #14: The supplier shall ensure that persons are aware of:

- Their contribution to product or service conformity;
- Their contribution to product safety;
- The importance of ethical behavior.

Quality Note #15: Foreign Object Elimination (FOD)- Supplier shall take steps to mitigate contamination by foreign objects/debris throughout the manufacture, assembly, test and shipping processes.